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| <p><b>Milken Institute School<br/>of Public Health</b></p> <hr/> <p>THE GEORGE WASHINGTON UNIVERSITY</p> | <p><b>Graduate Certificate<br/>Health Administration Generalist</b></p> <p><b>2024-2025</b></p> |
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### **Program Director and Advisor**

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### **Overview**

The objective of the Health Administration Generalist certificate IS to develop health sector leaders, innovators and managers who are dedicated to advancing the health of our local, national and global communities.

### **Admissions Requirements**

Combining the Master's degree in one of our academic departments with the Health Administration Generalist Graduate Certificate uniquely positions graduates for careers that require both breadth and depth of knowledge and skills in health services. This certificate program is open to applicants with a Master's degree or higher who may wish to gain knowledge and skills in health services management. Applicants without Master's degrees (e.g., public health nursing, RN) may be eligible depending upon their professional experience in public health.

The Health Administration Generalist Certificate is tailored to the individual's professional goals. An advisor is assigned to each student to develop the Program of Study.

Admissions requirements and application procedures for the Graduate Certificate programs are identical to those of the Master's degree programs. Please see this website:

<http://publichealth.gwu.edu/admissions/graduate-admissions>

### **Requirements for Award of the Graduate Certificate**

1. Graduate Credit Requirement: 18 graduate credits are required.
2. Course Selection: The Program Director/Advisor must pre-approve all course selections and course sequencing by developing a "program of study" prior to the student's initial registration. Graduate Certificate students meet with their advisor each semester before registration. All changes in this program of study must be pre-approved by the Program Director/Advisor.
3. Course Requirements: Since most graduate certificate students are currently enrolled in an MPH program or have previously earned a graduate degree, most course credits will be selected from the program-specific course list. Under no circumstances may a certificate student enroll in fewer than 9 credits of program-specific courses.
4. Grade Point Requirement: A 3.0 (B average) overall grade point average or better is required for the award of the certificate.

5. Time Limit Requirement: The certificate must be completed within 2 years.
6. Transfer from Other Schools: The Program Director/Advisor may approve up to 4 graduate credits that have not been applied to a previous graduate degree to be transferred to the Graduate Certificate. The course(s) must be relevant to the Graduate Certificate. Credits must have been earned in the last 3 years from an accredited institution with a grade point of 3.0 or better.
7. Transfer To Degree: Health Administration Generalist Graduate Certificate students can transfer as many credits as meet program requirements, up to 18 credits, to the MHA. Graduate Certificate students wishing to transfer to a degree program may apply to do so via the online change of concentration petition after completion of 3 or more courses and a cumulative GPA of 3.0 or better. A grade of B or better is required for a course to be eligible for transfer.

**Additional Certificate information including Federal Disclosures can be found on the GWSPH website: <https://publichealth.gwu.edu/academics/programs/certificates>**

**With Advisor's approval, students select 18 credits from courses below**

| <b>Course</b> | <b>Title</b>  | <b>Credits</b> | <b>Semesters offered</b> |
|---------------|---|----------------|--------------------------|
| HSML 6202     | Introduction to the US Health Services Delivery   | 2              | Fall                     |
| HSML 6203     | Introduction to Health Management   | 2              | Fall                     |
| HSML 6204     | Quality and Performance Improvement   | 2              | Spring                   |
| HSML 6206     | Quantitative Methods and Epidemiology in Health Services                                  | 3              | Fall, Spring             |
| HSML 6207     | Health Services Information Applications  | 2              | Fall, Spring             |
| HSML 6208     | Medical Informatics   | 2              | Fall, Spring             |
| HSML 6209     | Health Services Finance   | 2              | Spring                   |
| HSML 6210     | Health Services Financial Applications  | 2              | Fall, Spring             |
| HSML 6211     | Health Economics  | 2              | Fall, Spring             |
| HSML 6212     | Community Health Management Advocacy  | 2              | Fall, Spring             |
| HSML 6213     | Health Services Marketing and Planning  | 2              | Fall                     |
| HSML 6215     | Health Law for Managers   | 2              | Spring                   |
| HSML 6216     | Human Resources Management and Organizational Behavior                                    | 2              | Fall, Spring             |
| HSML 6218     | Seminar in Health Services Management and Leadership (taken final semester of coursework) | 2              | Spring                   |

Electives may be selected with the advanced approval of advisor

**Course Descriptions and Registration** information can be found on the website:

<http://publichealth.gwu.edu/academics/courses>