

## **GWSPH Graduation FAQ's**

**1. I submitted my application for graduation online before the deadline to apply, will I receive confirmation?**

- Students may confirm their application to graduate by logging into their DegreeMAP where their graduation application status will be posted.

**2. Am I eligible to participate in the Commencement Ceremony?**

If there is a reasonable expectation that you will be able to finalize and obtain the required academic credit hours during the following summer, whether you are graduate or undergraduate, you may participate in the May Commencement Ceremony.

Online/Residential students registered for Spring 2/Summer courses that will end before August and have 9 or fewer credit hours to complete and who wish to attend the preceding May Commencement Ceremony must apply no later than April 1 and indicate their preference to “walk through” in the appropriate section on their graduation application.

**NOTE:** The maximum of 9 credit hours is not subject to petition.

**3. Can I apply for graduation if I have a hold on my account?**

- Yes. The hold will have to be removed and satisfied before the Office of the Registrar will send your diploma.

**4. How can I confirm all degree requirements have been met for my program?**

- Please check DegreeMAP and make an appointment to meet with your academic advisor to go over program requirements prior to the Office of Student Records completing an audit on your record for graduation. This meeting should take place at least a semester prior to you applying for graduation in the event you are missing any credits.

**5. Are the three GWSPH School Requirements (Academic Integrity Quiz, CITI Training and 8 Hours of Professional Enhancement) required for all GWSPH certificate and degree programs?**

- Yes.

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## 6. How long will it take to receive my degree?

- Generally, diplomas are delivered within 6-8 weeks after awarding if mailed within the US, or 8-10 weeks for international mailing. Please be aware that this delivery timeline is an estimate. For a list of official award dates, please visit <https://registrar.gwu.edu/application-deadlines>.
- **NOTE: The Office of the Registrar is responsible for sending all diplomas. Please send an email to [diploma@gwu.edu](mailto:diploma@gwu.edu) if you do not receive your diploma within the given time frame.**

## 7. When will my degree reflect on my transcript?

- Once all degree requirements have been met and you receive an email stating that you have been, "Cleared," your degree should be reflected on your transcript either on or immediately following the University's official degree conferral date for the term in which you applied.
- If you receive the *cleared* email after the University's official degree conferral date for the term in which you applied, then your degree should be reflected on your transcript within one to two business days. Students may also verify the awarding of their degree via their DegreeMAP record.

## 8. What if I have changes to my name or address after submitting my graduation application?

- Please inform the Office of the Registrar of the name or address change subsequent to your graduation application being submitted. If your diploma is processed and mailed prior to your request to change, there will be a penalty to reprint your degree. For further details, please visit <https://registrar.gwu.edu/diplomas-and-certificates>

## 9. I initially registered for my special course requirements (Practicum/Culminating Experience/Internship/Residency/Immersion 4/Final Project/Thesis) with the intent to finish in the fall semester. After consulting my program director, the work for the special course will not be finalized until the spring semester. Will I need to re-register for my special course?

- No. You will not need to re-register for your special course. The original course will remain on your transcript until the final grade is submitted. If you have no other course work to complete, you will be required to register for the status of, "Continuous Enrollment". This will allow you to remain in good academic standing with the university for another full semester/term.

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**10. I have been “Out of Status” for over a year and I have only my special course requirements (Practicum/Culminating Experience/Internship/Residency/Immersion 4/Final Project/Thesis) to finalize. Will I have to re-apply for admission?**

- Yes. For further details on the readmission process, please visit:  
<http://publichealth.gwu.edu/academics/forms>

**11. I have accepted a job/internship/admission to medical school and I need my degree verified. Where do I go?**

- The Office of Registrar can provide “Letters of Graduation” only after all degree requirements have been met. Please visit:  
<https://registrar.gwu.edu/certifications> to request a letter of graduation.
- **NOTE: Before you make a request, please make certain you have met all degree/school requirements.**

**12. I would like to participate/walk in the annual May Commencement Ceremony but I will not finalize my program requirements until summer. What will I need to do?**

- You will need to register for Continuous Enrollment or final course work and apply as a summer graduate. The summer graduation application with open with summer registration on March 15 .We suggest registering and applying to graduate on the same day (March 15).

**13. Graduation Clearance vs. Commencement**

- **Graduation Clearance** is the auditing process on your student record to determine if all school and program requirements have been met to be awarded your degree. This process will take place at the end of each semester/term.
- **Commencement** is the annual ceremony to recognize students who have applied to graduate in the current spring semester/spring 2 term, upcoming summer session, and graduates from the preceding fall semester or summer session.
- **Note: Any student participating in the annual May Commencement Ceremony who has not completed all degree requirements, will not be officially graduated until a determination is made through the auditing process.**

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## SPECIFIC MPH@GW and MHA@GW GRADUATION FAQ'S

### 14. When should I apply for graduation?

(Please refer to the table below for graduation application dates)

Term in which requirements are met	Graduation Semester	Graduation Application Deadline
Spring 1	Spring	March 14
Spring 2	Summer	April 1(to participate in the May Ceremony) July 15 (non-participants)
Summer	Fall	November 15
Fall	Fall	November 15

- While students may submit graduation applications online after the application deadlines indicated above, spring and summer graduates participating in the May commencement ceremony should make every effort to apply by these deadlines.
- Students must be registered in a specific term in order to submit a valid graduation application for that term..Students who submit an application that does not conform with the term or semester they complete their degree requirements will have their applications processed as **not cleared**. Not cleared applications will be automatically rolled over to the next graduation term once the student is registered for that term.