UNDERGRADUATE PUBLIC HEALTH
RIEGELMAN SUMMER AWARD PROGRAM

PROGRAM PURPOSE

To encourage undergraduate students to participate in and/or study public health issues through a hands-on experience in the field. To provide financial assistance each summer to a Milken Institute School of Public Health undergraduate student enrolled in the GWU BS or BS/MPH Public Health programs to participate in a paid or unpaid summer internship in the public health field. This scholarship is intended to be used toward room, board, transportation and other miscellaneous expenses for the summer months.

Dr. Richard Riegelman is the Founding Dean. He served as Dean for almost 6 years. He led the development of the School’s undergraduate major in public health and is involved in expanding and promoting undergraduate public health throughout the country. Dr. Riegelman has graciously awarded funding to the undergraduate program for students who are pursuing public health field experience.

AWARD AMOUNT

$2,500
Payable: $2,000 no later than July 1; $500 at the beginning of the fall semester and after receipt of the Employer Certification Letter.

INTERNSHIP REQUIREMENTS

- The internship must be in the field of public health. If there are any questions whether an internship qualifies, contact the Director of the Undergraduate Program in Public Health.
- The Internship must require student to work the equivalent of at least 40 hours per week for at least 6 weeks. Condensed or prolonged schedules must be pre-approved by employer and Director of the Undergraduate Program in Public Health.
- The activities of the internship must be substantive in scope and have educational value.
- The responsibilities of the internship may not include more than 20% administrative work.
- It is the sole responsibility of the student to obtain an internship. The award of this scholarship does not provide the actual internship assignment, nor does it guarantee that the student awarded the scholarship actually obtains an internship.
- If no appropriate internship in the Public Health field is completed, all award monies paid must be returned. If unforeseen events occur, student must contact Director, Undergraduate Program in Public Health immediately.
- This scholarship is not intended for students conducting independent research, independent study, thesis work, Service Learning requirements, or any other class where academic credit is received.
ELIGIBILITY

• Student must be a rising junior or senior currently enrolled in the GWU BS or BS/MPH Public Health Program. It is the expectation of the Milken Institute SPH that the student receiving this award will return to GWU to complete their undergraduate program (or BS/MPH).
• BS/MPH students completing their senior year are eligible since they will be returning in the fall.
• Student must be in good academic standing at GWU.
• Student must secure a paid or unpaid internship in any public health subject area between May and August.
• Proof of internship/employment must be provided to the Director of the Undergraduate Program in Public Health no later than May 15th (or scholarship will be awarded to another student).
• Electronic or hard copy of the complete application must be submitted to Elisse Brunori, 950 New Hampshire Avenue, NW, 2nd Floor by April 15th (incomplete or late applications will not be considered).

SELECTION CRITERIA

• Educational value of proposed internship, with a focus on the specific tasks that will be completed by the intern.
• Strength of references.
• Strength of application essay.
• Connection of internship to public health.
• Academic performance.

APPLICATION PROCESS

• Submit 1 copy of the completed application with required attachments by April 15th.
• Award Committee will review the applications received and announce recipient no later than May 1st.
  • Award Committee includes the Director of the Undergraduate Program in Public Health & two (2) Milken Institute SPH Undergraduate Faculty members.
• Finalists may be asked to participate in an interview once applications have been reviewed.
• A runner-up will be selected and may be offered the subsidy if the student originally selected for the subsidy does not have a confirmed internship offer by May 15th. If the runner-up does not have a confirmed internship offer by May 31st, a third recipient may be selected.
APPLICATION REQUIREMENTS¹

- Completed application (electronic or hard copy MUST be received by April 15th)
- 500 word essay
- Brief description of internship obtained or internship(s) being pursued.
- Brief explanation of intended use of scholarship monies (campus housing, other residence expenses, meals, transportation, general summer living expenses, summer travel, etc.)
- Resume or CV
- Copy of current transcript (unofficial acceptable)
- Verification of Internship.² An offer letter may be submitted or we can contact employer to confirm.

¹Incomplete or late applications will not be accepted. Deadline is strictly adhered to.
²While part of the application process, this confirmation may be finalized after Award is accepted.

APPLICATION DEADLINE: April 15th

Please submit completed application package to:

Elisse Brunori  
Program Coordinator  
ebrunori@gwu.edu  
Milken Institute School of Public Health  
The George Washington University  
950 New Hampshire Avenue, NW, 2nd floor  
Washington, DC 20052

Questions, contact Elisse Brunori at ebrunori@gwu.edu or 202-994-0540

It is the policy of the Milken Institute School of Public Health not to discriminate on the basis of age, sex, disability, race, color, religion, ethnic/national origin, veteran status or sexual orientation in the award of this subsidy.
## UNDERGRADUATE PUBLIC HEALTH
## RIEGELMAN SUMMER AWARD PROGRAM

### APPLICANT’S INFORMATION

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### INTERNSHIP INFORMATION

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<td>Internship Status</td>
<td>Confirmed Internship? \ Y \ N</td>
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<td>May we contact?*</td>
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* If we cannot contact to verify internship at the time of award, verification must be finalized no later than May 15th.

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<th>ALTERNATIVE INTERNSHIP *</th>
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<th>REFERENCES</th>
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1. Milken Institute SPH Faculty Name
   Contact Information
   Phone: 
   Email: 

2. Previous Employer – Organization Name (may be a volunteer position)
   Your Position/Title
   Supervisor Name/ Title
   Contact Information
   Phone: 
   E-Mail: 

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1. Short Essay-500 word maximum. Please address the following questions:
   - How will you benefit from this internship experience?
   - How is this internship related to your interest in public health?
   - How will this scholarship allow you to pursue the internship opportunity?

2. Brief description of internship obtained or being pursued.

3. Brief explanation about how monies will be used i.e.- housing, meals, transportation, other living expenses, travel after internship...
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Program Coordinator
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The George Washington University
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Questions, contact Elisse Brunori at ebrunori@gwu.edu or 202-994-0540
EMPLOYER CERTIFICATION LETTER
To be completed by employer upon completion of the Internship.

Name of Student: ____________________________________________________________

Name of Organization: _______________________________________________________

Address: ____________________________________________________________________

Contact Information: Office phone________________________ Email ________________

1. The above named student has worked at this organization for _______ weeks for _______ hours per week for the summer of 2013.

2. Did the above named student complete the terms of the internship to your satisfaction?
   a. Yes ________________________
   b. No ________________________

Comments __________________________________________________________________
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Supervisor’s Name & Signature ___________________________ Date ________________

PLEASE ASK YOUR SUMMER EMPLOYER TO COMPLETE AND SIGN THIS FORM AT THE END OF YOUR INTERNSHIP. YOU MUST RETURN THE COMPLETED FORM TO THE DIRECTOR, UNDERGRADUATE PROGRAM IN PUBLIC HEALTH TO RECEIVE OUTSTANDING SUBSIDY.