We are thrilled that you will be joining us for your graduate studies! Before you begin your program, there are some important steps to complete. Please use the following checklist as a resource as you prepare to join us on campus.

- **Save The Date for Orientation:** All new students are expected to attend Orientation at the start of their graduate program. Orientation is held the week before classes begin— and usually on a Friday. Review the [Academic Calendar](#) to see when classes begin! More details will be distributed as we get closer, including specific dates and times of the events.

- **Connect With Your Class:** Looking for a roommate? Want to meet up with other new students in DC? Join the [Admitted Students Facebook Group](#).

- **Activate Your GWMail Address**

- **Satisfy Any Conditions of your Admission:** Do you need to submit a final transcript from your undergraduate program? Have one more prerequisite class to take? Satisfy any conditions of your admission before registration. Send official transcripts to: Office of Admissions, 950 New Hampshire Avenue, NW, 2nd Floor, Washington, DC 20052.

- **Contact Your Advisor:** Before you register for classes, discuss your first semester course plan with your academic advisor.

- **Select Your Classes:** In collaboration with your advisor, select the best courses for your first semester. The full GW schedule of courses can be found at [my.gwu.edu](http://my.gwu.edu). Note the Course Reference Number (CRN) for each course section you choose.

- **Register for Classes:** Access GWeb. Log in using your GWID number and pin. Your default pin is a six digit code from your birthday (MMDDYY). *If you have previously accessed GWeb as a GW student, alumni, or employee, (e.g. to pay your deposit) you may use your existing PIN.* From the Student Records and Registration Menu, follow the links to register for classes. Enter the CRNs when prompted. Registration for spring begins in November and for summer and fall in March. Detailed instructions and troubleshooting information for registration is available at the [Registrar’s homepage](#).

- **Make Housing Arrangements:** Moving to DC? The Metro system makes living off-campus easy. Many students choose to live in shared housing with other local students or professionals. Limited on-campus housing is also available for graduate students. Resources for your housing search can be found on the [GW Housing website](#).
• **Submit Your Immunization Forms:** Students under age 26 must submit documentation of required immunizations to the Student Health Services Office before classes begin. Visit the [Student Health website](#) for forms and information on Student Health Insurance.

• **Finalize Your Financial Plan:** Review the instructions to apply for financial aid included in your admission packet. Remember, the Office of Admissions must have your Social Security Number before a financial aid request can be processed! Visit [Colonial Central](#) for information about payment plans and detailed bills for employer reimbursement.

• **Pay Your Tuition Bill:** Your tuition bill is accessible at any time through the GWeb Information System. Tuition charges appear roughly one month before classes begin. **Payments are due on the first day of classes.** In addition to tuition, your bill will reflect required registration fees and an optional library fee.

• **Obtain Your GWorld Card:** After you've registered for classes, but no sooner than a month before classes begin, visit the GWorld Office on the first floor of the Marvin Center to get your GWorld Card – your official GW ID. You will need this card to access secured areas of campus, including classrooms and the Lerner Health & Wellness Center. Please bring a photo ID and your GWID Number (found on your offer letter).

• **Learn your GWID Number:** You will use it for everything!

• **Explore GradLife:** Visit the [GradLife](#) page to find all of the GW Graduate Student Life resources.

Contact the Office of Admissions and Recruitment at GWSPhAdmit@gwu.edu for assistance with any of your new student requirements. We look forward to seeing you on campus soon!

Sincerely,
Heather, Alex, Morgan, Megan
Milken Institute School of Public Health Admissions