

### Capital Connection Fund Awards:

The Capital Connection Fund (CCF) is a partnership between GWSPH and the Public Health Alumni Association to provide funding that enables GWSPH students and recent alumni to take advantage of off-campus research and professional development activities. Specific award amounts are not guaranteed and are determined based on available funding and demand, and do not generally exceed \$2,500.00. All CCF awards are issued as a reimbursement only for eligible expenses.

Awards made through the Capital Connection Fund are available to assist students in meeting the following categories of approved expenses:

- Expenses related to fulfillment of a practicum requirement, culminating experience, or similar academic fieldwork including expenses related to travel outside of the Washington, DC Metropolitan area.
- Expenses related to research activities (including travel outside of the Washington, DC Metropolitan area). Research activities must be related to a student's program of study. Research conducted in conjunction with a paid position is not considered an eligible expense for purposes of a CCF award.
- Expenses related to conference attendance for students with an abstract accepted for presentation at a professional or academic conference including expenses related to travel outside of the Washington, DC Metropolitan area. Expenses related to presentations at GWU Research Day are not considered eligible expenses for purposes of CCF awards.
- Expenses related to conference and workshop registration fees. The conference or workshop subject matter must align with the student's academic program to be eligible for a CCF award.

**Capital Connection Fund awards are not available to cover tuition or other fees applied to directly to a student account.**

### Eligibility Requirements:

- All students enrolled in GWSPH degree programs who meet the established criteria are eligible to apply for a CCF award.
- Students must be in good academic standing with their program as defined in the GWSPH student handbook.
- Students who have previously received a CCF award or other GWSPH sponsored funding are eligible to apply. However, GWSPH reserves the right to consider all sources of funding in selecting CCF award recipients.
- Due to University policy GWU employees and students receiving GWU employee tuition benefits are not eligible to apply for a CCF award.
- Recent alumni of a GWSPH degree program may apply for a CCF award during the three award periods in the academic year immediately following their graduation from GWSPH. CCF awarding to GWSPH alumni will only be made in consideration of eligible expenses incurred within one year of the date of their graduation.

## **Applying for a CCF Award:**

The Office of Student Affairs administers CCF awards and accepts applications for three award periods:

Fall Award Period:	Applications due November 1
Spring Award Period:	Applications due March 1
Summer Award period:	Applications due June 1

Students should submit the following items to apply for consideration of a CCF Award:

- A completed CCF Award application
- A current resume or CV
- A letter of recommendation from a GWSPH faculty member that addresses the following points:
  - The merit of your application for a CCF award as an opportunity for your development as a professional and a scholar.
  - The extent to which the project/experience aligns with your professional goals and promotes the quality of the academic programs at GWSPH within the broader public health community.
  - Recommendations for funding related to research should also address the clarity of the research aims, the scientific and public health significance of the aims, the scientific soundness of the research design and methods, and the adequacy of any supervision/mentoring plan.
- A personal statement summarizing the opportunity for which you have requested funding as well as outlining the alignment of the opportunity with your career goals.
- A comprehensive budget that outlines the total amount of funding requested through the CCF as well as the individual line items that comprise the request.

\*\*\* The GWSPH Office of Student Affairs reserves the right to request additional information during the application review process and to confirm expenses for reimbursement.

## **Selection Criteria and Award Process:**

Applications for CCF awards will be evaluated by The Office of Student Affairs and awards will be made based on the overall strength of applications and the availability of funding. Applicants should note that funding for CCF awards is limited and that awards are issued on a selective basis. The Office of Student Affairs will notify all applicants of funding decisions through email. Successful applicants will receive a formal award letter that provides detailed information about the award and reimbursement process.

## **Questions:**

Questions about the CCF award process can be directed to GWSPH Financial Aid at [gwsphfinaid@gwu.edu](mailto:gwsphfinaid@gwu.edu) or 202-994-1950.

Please enter the information requested below and sign your application. The completed application should be submitted via email to gwsphfinaid@gwu.edu with all required attachments included in the original email.

Name:

GWID:

Mailing Address:

Email Address:

Telephone:

Country of Citizenship:

Degree Program/Concentration:

Are you currently a GWU employee? Yes      No      What is your position?

Requested CCF Award Amount:

Brief Description of Opportunity to be Funded:

Required Attachments (please review terms & conditions for detailed descriptions of these requirements):

- A completed CCF Award application
- A current resume or CV
- A letter of recommendation from a GWSPH faculty member
- A personal statement
- A comprehensive budget

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\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

By Signing Above the student indicates that they have read and agreed to the CCF Award Terms & Conditions.