**SPH Office of Research Excellence**

**Research Advancement Program**

**Doctoral Professional Development Award**

**Budget**

**Name (Last, First, Middle):** XXXXXXXXXXXX XXXXXXX

**Amount Requested (up to $1,500 maximum):** $XXXXX

|  |  |
| --- | --- |
| **Budget Category** | **Amount** |
| **Travel** as itemized and explained in Budget Justification below (including each destination, purpose of trip, and associated expenses [Suggested items: airfare, accommodations, regional travel, food, etc.]) | $xxx |
| **Communication** (e.g. Printing; duplication; publication fees) as itemized and explained in Budget Justification below | $xxx |
| **Other Costs** as itemized and explained in Budget Justification below | $xxx |
| **TOTAL REQUESTED** | $xxxx |

**Budget Table:** *Funds may be used to support dissertation-related travel (e.g., data collection site visits, meetings with collaborators); research equipment, supplies, and software; professional membership fees; subscription costs; and publication fees.* ***Funds cannot be used for participant incentives or salaries.***

**Budget Narrative**

**Software**

Software license for qualitative data management and coding (Nvivo). Two licenses at $164.

Total Requested: $328

**Software Training Course**

I will enlist the help of a current MPH student for approximately 10 hours to serve as my second coder. Student researcher wants to provide training to the second coder through an online course offered by Nvivo. Total Requested: $199

**Transcription Fees**

Phone interviews will be transcribed by Rev.com (or similar service). Service fees are $1.25 per minute x 5

interviews x 60 minutes.

Total Requested: $375

**Professional Organizational Membership**

Cost associated with membership dues to the National Association of Community Health Centers to access resources on Community Health Centers, benchmarking data, and conference proceedings.

Total Requested: $125

**TOTAL REQUESTED = $XXXXX**